

2025 Planning & Zoning Commission Schedule of Important Dates

<u>Submittal Deadline</u>	<u>Withdrawal Deadline</u>	<u>Meeting Date</u>
November 26	December 2	January 14
December 23	December 30	February 11
January 21	January 27	March 11
February 18	February 24	April 8
March 25	March 31	May 13
April 22	April 28	June 10
May 20	May 26	July 8
June 24	June 30	August 12
July 22	July 28	September 9
August 26	September 1	October 14
September 23	September 29	November 11
October 21	October 27	December 9

2026 Planning & Zoning Commission Schedule of Important Dates

<u>Submittal Deadline</u>	<u>Withdrawal Deadline</u>	<u>Meeting Date</u>
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September 22	September 29	November 10
October 20	October 27	December 8

General Information:

1. P&Z will have regular meetings at 7:15 PM on the second Tuesday of each month in Council Chambers at City Hall, 4040 South Berkeley Lake Road. If there is no business to be heard, the chair may cancel the meeting. Notice of cancellation will be posted on the doors of City Hall as well as the city website calendar.
2. Applications to the board shall be submitted to City Hall **by 4:00 PM on the submittal deadline** noted in this schedule.
3. Applications may be withdrawn for a refund of the application fee if the applicant submits a request for withdrawal in writing **by 11:00 AM on the date of the withdrawal deadline** noted on this schedule.
4. At least 30 days prior to the meeting, a public notice shall be advertised in the legal section of the newspaper and at least 15 days prior to the meeting a sign shall be posted on the property. City staff will arrange the advertisement and post the sign.